



Weekly\Fortnightly Housekeeping Schedule

Kitchen

- Load Dishes into Dishwasher (Optional)
- Wipe Front & Inside of Dishwasher
- Clean Exterior of Refrigerator
- Clean Microwave Oven Inside and Out
- Clean and Polish the Exterior of the Oven
- Clean Stove Top and Burners
- Wipe down all Small Appliances – Ie. Jug
- Wipe Cabinet Fronts & Knobs
- Spot Clean Door/Walls/Backsplash/Lights
- Disinfect Benchtops\Surfaces and Sink
- Wipe Down Tables & Chairs
- Wipe Down Window Sill
- Empty Bin\Disinfect and Re-Line
- Vacuum & Mop Floors

Bathrooms

- Clean Shower>Returns\Frame & Tiles
- Clean Bath and Tiles
- Wipe & Disinfect Vanity & Basin (Exterior)
- Wipe & Polish all Bathroom Taps & Fixtures
- Polish Mirror
- Scrub & Disinfect Toilet (Inc Seat & Base)
- Spot Clean Door/Walls/Lights
- Wipe Down Window Sill
- Empty Bin\Disinfect and Re-Line
- Vacuum & Mop Floors

Front Entrance

- Spot Clean Door/Walls/Lights/Cupboards
- Vacuum & Mop Floors

Fortnightly/Monthly

- De-cob Complete House
- Clean Inside Refrigerator
- Dust All Skirting Boards
- Remove Cushions from Lounge & Vacuum
- Vacuum Tracks
- Sweep Front Entrance

Bedrooms

- Make beds (Optional)
- Wipe Down\Dust Furniture & Bedhead
- Spot Clean Door/Walls/Lights/Cupboards
- Wipe Down Window Sill
- Polish Mirrors
- Empty Bin\Disinfect and Re-Line
- Vacuum & Mop Floors (Incl Under Beds)

Stairways

- Wipe Handrails
- Spot Clean Walls/Lights
- Vacuum & Mop Steps

Living Rooms/Dining Rooms/Study/Other

- Light Straightening Up
- Wipe Down & Dust All Furniture & Pictures
- Wipe Down Window Sill
- Clean Mirrors & Glass Surfaces
- Spot Clean Door/Walls/Lights
- Vacuum & Mop Floors

Laundry and Utility Rooms

- Clean Lint from Dryer Filter
- Wipe Down Exterior of Washer\Dryer
- Spot Clean Door/Walls/Lights/Cupboards
- Wipe Down Window Sill
- Vacuum & Mop Floors

Optional Extra Services (Extra time Required)

- Ironing
- Clean Oven Inside & Out
- Wash Windows Inside & Out
- Clean Blinds